



TOWN OF VALDESE

NORTH CAROLINA'S FRIENDLY TOWN

P.O. BOX 339

VALDESE, NORTH CAROLINA 28690-0339

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Water Treatment Plant Operator

The Town of Valdese (approximate population 4,867) is located in the foothills of the Blue Ridge Mountains of Western North Carolina, 70 miles west of Charlotte, where the “foothills meet the mountains”. Founded in 1893 by twenty-nine Waldensian settlers from the Cottian Alps of Italy, we have a deep respect for our unique heritage which we celebrate annually with special events and festivals. We have a thriving downtown featuring specialty restaurants, shops and historic attractions. The Town provides a full range of municipal services.

The Town of Valdese is currently seeking a **Treatment Plant Operator**. Candidates need good math and reading skills. Prior experience in water treatment is preferred but not necessary. This position requires on call or stand by duties as needed. Applicants must be willing to work shifts, weekends and holidays. This position is for night shift with the potential to elevate into a day shift position. Physical requirements include occasionally lifting 75 pounds dead weight safely, stooping, bending, grasping, and climbing stairs. Position performs a variety of manual labor task requiring the use of motorized equipment and hand tools. Some of the work is of custodial nature as well as general maintenance and up keep.

Education and Experience Requirements:

Graduation from high school or equivalent.

Special Requirements:

Valid North Carolina Driver's License. Possession of or ability to obtain Grade C-Surface Water Certification within one year of employment. Drug screening is part of the final process as part of the Town's substance abuse policy.

Compensation and Benefits:

The Town of Valdese offers a competitive salary commensurate with experience and qualifications. The hiring rate for this position starts at \$31,896 DOE. The Town provides a comprehensive benefits package including health, dental, vision, and life, and retiree health insurance; wellness program; Local Government Employees Retirement System (LGERS) contribution; annual vacation based on continuous years of experience; sick leave; paid holidays in accordance with the North Carolina State Holiday Schedule. Visit townofvaldese.com for more details.

Contact and submittal information:

Town of Valdese
P.O. Box 339
Valdese, NC 28690

Resumes will not be accepted in lieu of a completed application. Applications and a full job description can also be obtained by visiting www.townofvaldese.com.

Deadline: Open until filled

The Town of Valdese is an Equal Opportunity/ADA/Drug Free Workplace Employer.



Town of Valdeese
Water Plant Operator C

I. General Statement of Duties

Operators at the Valdeese Water Plant perform various job duties to insure that they treat and produce the very best water quality that they can achieve. Operators number one job is to maintain safe drinking water at for its citizens at all times. Our citizens should be able to go turn on their faucets and not worry if it will have water or not. They shouldn't have to worry about the quality of their water.

II. Distinguishing Features of the Class

An employee in this class is responsible for providing safe drinking water. Employee will need to be able to work under adverse weather conditions and will be able to think on their feet. Math and reading skills will be necessary to fulfill these job duties. An operator will need to be team player to work with others to come up with better operating procedures. The right candidate will also have to be able to work alone at times with little or no supervision.

III. Duties and Responsibilities

Essential Duties and Tasks

- Take data and make decisions to operate water plant.
- Make hourly water checks and make rounds to ensure equipment is operating properly.
- Change and set chemicals to treat water.
- Run daily lab tests and record results.
- Watch SCADA to ensure water levels are kept in town.
- Maintain cleaning areas.
- Answer phone calls dealing with customer questions and complaints.
- Help with the overall maintenance of equipment and grounds.
- Be willing to receive training in chemicals and be aware and participate in OSHA safety programs.
- Follow the instructions of your supervisor.

Additional Job Duties

- Assists and backs up other staff.
- Performs related duties as required.

IV. Recruitment and Selection Guidelines

Knowledge, Skills, and Abilities

- Obtain general knowledge of the state of North Carolina general operating procedures, laws, and rules.
- Ability to deal effectively with the public in a tactful and effective manner.
- Ability to create and maintain accurate records, reports, and files.
- Ability to operate pumps, motors, set and use chemicals, use lab equipment.
- Ability to establish and maintain effective work relationships.
- Ability to perform simple mathematical computations with speed and accuracy.
- Competency in computer operations and relevant software applications.
- Must learn to produce safe, clean drinking water.

Physical Requirements

- Must be able to physically perform the basic life operational functions of stooping, kneeling, crouching, reaching, standing, walking, pulling, fingering, grasping, feeling, talking, hearing, and repetitive motions.
- Must be able to perform light work exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or a negligible amount of force constantly to move objects.
- Must possess the visual acuity to work with data and figures, operate a computer terminal, and perform extensive reading.
- Vocal communication is required for expressing or exchanging ideas by means of the spoken word. Hearing is required to perceive information at normal spoken word levels.

Desirable Education and Experience

- Graduation from high school.
- Chemistry or Environmental Science degree a plus
- Experience in Water Treatment a plus

Special Requirements

- Valid North Carolina Driver's License
- Must obtain at least a C surface water license within one year of hiring date.

V. Disclaimer

This classification specification has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to perform the job. The Town of Valdese reserves the right to assign or otherwise modify the duties assigned to this classification as well as change work schedules to fit the towns need.

VI. FLSA Status

This position is non-exempt.